RKDF UNIVERSITY, BHOPAL

APPLICATION FOR ISSUE OF DEGREE, PROVISIONAL DEGREE & MIGRATION-CERTIFICATE

Website: www.rkdf.ac.in
email id – examuniversity@rkdf.ac.in
Phone No. – 07552-745166

TO BE FILLED BY THE OFFICE
MIGRATION / PROVISIONAL / DEGREE CERTIFICATE Sr. No ……
Date……
Dispatch No……
Dealing Assistant Name and Signature……
……

The Name of the Certificate that you want tick on-

Provisional		**Migration**		**Degree/Diploma**	

To,
The Registrar,
RKDF University, Bhopal (M.P.)
Sir,
I have been a student of this university studying regularly in the……..…….
……..……. (College) and passed the Examination……..... in the year……
I request you to kindly issue me a Migration / Provisional Degree / Degree Certificate.
The necessary fees of Rs-[ ] has been / is being deposited in DD/Cash/Chalan/Online payment

DD/Receipt/Chalan/Online payment No.		**Paid Date**	2	0

1	Full Name in English (CAPITAL LETTER)	
2	पूरा नाम (हिन्दी में)	
3	Father's Name (in English) (CAPITAL LETTER)	
4	Mother's Name in English (CAPITAL LETTER)	

5	Session of Last Examination Passed	Division- % / CGPA	
6	Roll No.	Enrollment No.	
7	Aadhar No	**Mail ID -**	

Form Submission Date	/ /	NAD Registration No.		Signature of Student……

8	**Category**		**Disability**		**D.O.B.**		**Gender**		**Religion**

TO RECEIVE THE DOCUMENT BY POST PLEASE FILL UP THE ADDRESS:-

													Nationality						
Mobile No													**Pin Code**						

Department Head/Dean Seal & Sign:
…….....
…….....
Name of Head/Dean:……....
…….
Designation: ……..….....

FEES	**For Indian Students**	**Migration Certificate**	**Rs. 220/-**	**Provisional Certificate**	**Rs. 235/-**	**Degree Certificate / Diploma Certificate**	**Rs. 300/-**
		Duplicate Migration Certificate	**Rs. 450/-**	**Duplicate Provisional Certificate**	**Rs. 450/-**	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 700/-**
	For Foreign Students	Migration Certificate	Rs. 320/-	Provisional Certificate	Rs.320/-	**Degree Certificate / Diploma Certificate**	**Rs. 700/-**
		Duplicate Migration Certificate	Rs. 550/-	Duplicate Provisional Certificate	Rs. 550/-	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 1000**

Note:- 1. Degree would be sent by post only.
2. The Fees could be paid by DD/Chalan/online payment. Demand draft should be drawn in favor of **RKDF University, Examination** Bhopal. Online Payment:-A/c Name RKDF University, Examination A/C No. 7548002100000247 IFSC Code PUNB0754800, PNB Gondermhow Branch Bhopal. All fees included postal charges.
3. Migration and provisional certificate will be issued after 7 days and Degree will be issued after 45 days of receipt of application with prescribed fees.
4. DD/Chalan/online payment slip (Verified by A/C section) should be attached in original if apply for more than one certificate then photocopy could be accepted but original must be there.

Check List
1. Photocopy all semester Marksheets, T.C., Aadhar card and all document should be verified by concerned Principal/HoD/Dean.
2. DD/Chalan/online payment slip (Verified by A/C section)

Payment Note:- Pay the fee for degree/Marksheet/Migration/Provisional/Transcript or any other work related to examination only in Green Challan. Fee deposited in other Challan will not be accepted.